WI Dept. of Public Instruction
Approved Online Substitute Teacher Training

We’ll begin in a few minutes at 11am CST

Check your confirmation email from this morning for the link to download the handout.

WI Dept. of Instruction

• Three-Year Short-Term Sub License
  Approved Training:

  • [https://dpi.wi.gov/tepdl/licensing/types/three-year-substitute](https://dpi.wi.gov/tepdl/licensing/types/three-year-substitute)

Online Substitute Teacher Training

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Training Requirements

• Basic school district and school policies and procedures
• Age-appropriate teaching strategies
• Discipline, conflict resolution, and classroom management techniques
• Health and safety issues, including handling medical emergencies
• Techniques for starting a class
• The culture of schools and the teaching profession.
• Working with lesson plans
• Working with children with disabilities, including confidentiality issues
The SubSkills Online Training Course Includes:

- An 8-10 hour training course presenting classroom management, teaching strategies, professionalism, special education, legal issues
- The SubAssessment test with up to four attempts
- District-specific information (No-cost option)
- A SubDiploma, which is available after one completes the SubAssessment test. An 85% score is recommended, unless otherwise specified by the school district. (Approved by WI DPI)
- Ongoing SubSuggestion Newsletter Support
- Private FaceBook Support Group
- Most importantly, A JOB as a substitute teacher! 100% guarantee

Impact of little or no training:

- Increases complaints registered against substitute teachers
- Increases the time it takes to process / interview applicants
- Increases Type 1 and Type 2 errors in hiring
- Decreases the ability to set expectations and improving performance
- Decreases Student Achievement

What Does Training mean:

- Skill-level of the substitute teacher
  - Classroom Management
  - Teaching Strategies
  - Bring Prepared and Professional
  - Students with Special Needs
  - Appropriate Use of Fill-in Activities
- Orientation - District Specific Information

- Skill-level of the substitute teacher
- Classroom Management
  - Get and keep students on task
    - Begin instruction immediately
How to begin?

- Website just for Wisconsin
  - [https://STEDI.org/WI](https://STEDI.org/WI)

Wording for your website

Does your website address their desires?

**Excellent Perks**

- Specialized required training
- Orientation
- Weekly pay with direct deposit
- Flexible work schedule to accommodate your lifestyle
- Ability to select school location preferences
- Employee recognition programs, including Substitute Teacher of the Year
- Ongoing professional development

And, don’t forget the most important perk of all: making a difference in the lives of students!
Wording for your website

• We encourage individuals required to complete training to take the SubSkills course and pass with an 85% composite score. This online convenient course meets the Dept. of Public Instructions requirements.
• You will learn to:
  • Manage a classroom and avoid common errors most substitute teachers make
  • Teach with confidence, even if you don’t have a teaching degree
  • Be professional and earn respect from your students
  • Work with students with special needs
• SubSkills contains engaging videos, downloads, examples, and teaching strategies you to study and learn. The course can be accessed at any time and users can log out and return later to exactly where you left off in a lesson.
• We look forward to having you in our classrooms.
• Register for training at: STEDI.org/WI/

Thank you!!!

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